



Volunteer Code of Conduct for Weston (CofE) Primary & Nursery School

November 2025

Thank you for volunteering to help at the school. Your help is greatly appreciated; it supports our pupils in making progress with their learning and development and it is a great example of the type of links with our local community that we wish to foster as a school.

While you are volunteering at the school, it is possible that you will become aware of information which should be treated as confidential (for example, a child may share information about themselves or their family). It is important, for your safeguarding as well as that of our pupils, that you know how to treat such information.

Please could you read and then sign this Volunteer Code of Conduct and return it to the school office before commencing your work as a volunteer.

Volunteer Code of Conduct

As a volunteer at Weston (CofE) Primary and Nursery School, I will;

- Attend safeguarding training as required by the school
- Sign in at the school office, collect and wear a visitor badge every time I volunteer
- Read and adhere to the school's Child Protection Policy, including the relevant sections of Keeping Children Safe in Education and read and adhere to the school's Guidelines for Use of Mobile Phones by Staff and Volunteers in School
- Immediately inform the Designated Senior Person for Safeguarding if I become aware of any concerns about the safety of a child. (Mr Geoff Holmes/ Mrs Alison Gooderson)
- Endeavor to follow instructions from members of school staff about the tasks I am completing as a volunteer
- Remember that school staff will prioritise children's learning during the school day and so will have very limited time to speak to volunteers (if you wish to speak to your child's teacher, please arrange this in the usual way outside of your volunteering time)
- Ensure that I do not share any confidential information that I learn whilst volunteering with other people outside of the school staff, and ensure that I do not behave in a way that could lead a reasonable observer to question my conduct.

I, _____, have read, and agree to abide by, the above code of conduct and I understand that, if I breach this Code of Conduct, I will be asked to cease as a volunteer.

Signed.....date.....