



Weston (CE) Primary & Nursery School

Curriculum Committee Terms of Reference

Our Christian Vision

A Community, Learning and Growing

- Our school's strong community includes our pupils, staff, parents, governors and others.
- All members of this community are growing, learning and flourishing alongside one another.
- To do this, we need strong roots to support our growth as individuals.
- Our Christian Vision is based on Psalm 1 which compares people to trees, growing and flourishing.
- We also learn about a range of Christian Values to help us understand the life and teachings of Jesus.
- Our school logo reflects this vision, and also our rural location.

Created by - Taken from HFL Guidance	Date: Sept 2025
Approved by the Governing Body:	Date: 1/10/25

Chair of Governors:	Date: 1/10/25
Headteacher:	Date: 1/10/25

CURRICULUM COMMITTEE

TERMS OF REFERENCE

1. Purpose

The role of the Curriculum Committee is to advise the Governing Body about all matters relating to the curriculum, teaching and learning in the school; and to undertake certain responsibilities on behalf of the Governing Body.

2. Membership

The membership of the Committee shall be the Headteacher and at least four governors appointed by the Governing Body. The committee shall have such associate members as the governing body shall appoint. The committee may make recommendations for these appointments.

3. Quorum

- a) The quorum shall be 3 governors.
- b) The committee shall not meet without the Headteacher being present or a substantive replacement nominated by him/her.

4. Meetings

The committee will meet at least 3 times a year. Minutes of the committee's meetings will be shared with the board and made available to the public.

If the committee chair is unavailable, the committee will agree on another member of the committee who can chair the meeting in question.

5. Responsibilities

Curriculum

- a) To ensure on behalf of the governing body that its strategic responsibility to raise standards is acted upon, using the objectives set out in the School Development Plan.
- b) To review and analyse the performance of the school, against national and local indicators, and to advise the Governing Body on any action required in order to sustain improvement.
- c) To approve the school's curriculum and to ensure that its statutory obligation regarding the National Curriculum is met.
- d) To ensure that School Development Plan reflects the requirement to raise standards, and to monitor and evaluate it accordingly.
- e) To monitor the implementation of any Action Plan resulting from OFSTED Inspections, in order to maintain progress.
- f) To establish with the assistance of the Head, information about how the curriculum is taught, evaluated and resourced.
- g) To ensure that the requirements of pupils with SEND are met.

h) To receive regular reports from the Head and/or SMT on the quality of teaching and learning, to identify areas for improvement, and ensure that any necessary action is taken to maximise outcomes for pupils.

i) To ensure that those policies which are statutorily required, are in place and regularly reviewed.

j) To ensure that other relevant policies (i.e. for Teaching & Learning, Behaviour, Attendance etc.) which support learning and improvements in attainment are in place and regularly reviewed.

6. Records

A written record shall be kept of all proceedings of the Committee and shall be submitted to the next meeting of the governing body. All papers considered by the Committee shall be available to all governors on request. Unless otherwise stated the Committee shall abide by the rules and procedures applying to the governing body.

7. Notice of Meeting

The Committee shall meet once a term and otherwise as required. Members of the Committee shall normally be given at least seven days' notice of a meeting.

8. Chair

The Governing Body from amongst the Committee's membership shall appoint the Chair of the Committee or delegate the Committee to do so at its first meeting.